



Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
Quezon City, Metro Manila



August 25, 2011

**MEMORANDUM TO:**

Asst. Schools Division Superintendents  
Division / District Supervisors  
Elementary/Secondary School Principals  
Head Teachers and Teachers In-Charge

1. Attached herewith is DepEd-NCR Memorandum, from Dr. Elena R. Ruiz, Schools Division Superintendent, Officer In-Charge, Office of the Regional Director, re: Clarification on DepEd Memo No. 115, S. 2011, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

**CORAZON C. RUBIO, CESO VI**  
Schools Division Superintendent

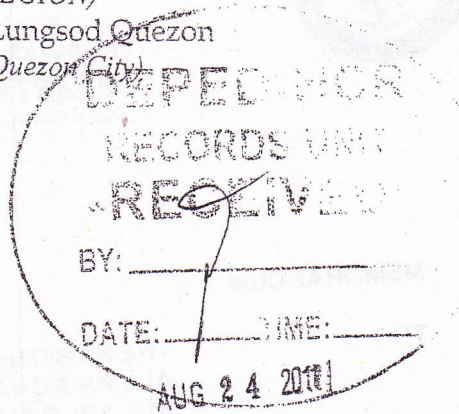
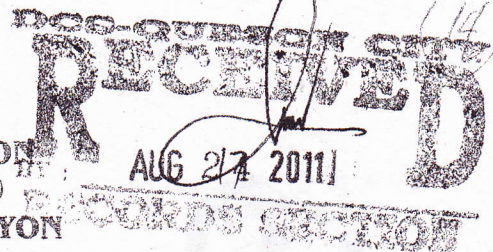
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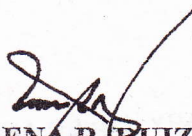


**Republika ng Pilipinas**  
(Republic of the Philippines)  
**KAGAWARAN NG EDUKASYON**  
(DEPARTMENT OF EDUCATION)  
**PAMBANSANG PUNONG REHIYON**  
(NATIONAL CAPITAL REGION)

Daang Misamis, Bago Bantay, Lungsod Quezon  
(Misamis St., Bago Bantay, Quezon City)



**MEMORANDUM**

**FROM :**  **ELENA R. RUIZ**  
Schools Division Superintendent  
Officer-in-Charge  
Office of the Regional Director

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**

**DATE :** August 23, 2011

**SUBJECT :** **CLARIFICATION ON DEPED MEMO NO. 115, S. 2011**

Attached is an unnumbered Memorandum from Assistant Secretary Jesus L.R. Mateo dated August 15, 2011 on the above-mentioned subject, which is self-explanatory.

For information and guidance.





REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
**DEPARTMENT OF EDUCATION**  
DepEd Complex, Meralco Avenue, Pasig City, Philippines



August 15, 2011

**MEMORANDUM**

**TO :** THE REGIONAL SECRETARY, DepED ARMM  
ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS

**ATTENTION :** REGIONAL AND DIVISION PLANNING OFFICERS

**FROM :** JESUS L.R. MATEO  
Assistant Secretary

**SUBJECT :** CLARIFICATION ON DepED MEMO No. 115 s. 2011

Par. 8 of DepEd Memo No. 115, s. 2011 titled "Three-Level Training on the Appropriate Implementing Strategy and Utilization of the Enhanced Basic Education Information System (E-BEIS)" states "The funding sources for the three levels of training shall come from EPIP Funds, Component 3.3 (Enhancement of E-BEIS/SIS). This covers board and lodging of participants and supplies and materials. The transportation and travel expenses of participants from the region, division and schools shall be charged to their respective local funds. All expenses relative to this 3-level training shall be subject to the usual accounting and auditing rules and regulations."

Please be clarified that only training activities for Levels 1 and 2 are funded from EPIP Funds. Funding for Level 3 training which includes board and lodging of participants (if applicable), transportation and travel expenses of participants and trainors, meals and snacks, supplies and materials, rental of training venue (if applicable) shall be charged to local funds. Minimal subsidy from EPIP Funds shall be downloaded to the Division Offices to support Level 3 training activities such as the reproduction of User's Manual, meals/snacks of school heads or other allowable expenditures that the implementing office may deem necessary.

For your guidance.